

REQUEST AUTHORISATION TO STAY AT CFM

First name: **Last name:**
Identity card: **email:**
Degree: **University:**
Work category/working position:
Institution/Company:
Period of stay requested: From (dd/mm/yyyy): **To (dd/mm/yyyy):**
CFM Host:

Requests authorisation to stay at CFM, (put an X in the appropriate option):

- 1. Civil servants or employees in any company, on active duty, intending to resesearch or learning for a limited time, keeping their remuneration in the corresponding administration or company.
- 2. Recipients of grants not requested by the CFM, but whose activity develops in the CFM. (Maximum duration: grant validity period)
- 3. People who start preliminary work of the Doctoral thesis, but had not been able to request predoctoral grants. (Maximum duration: 12 months)
- 4. Students, undergraduate or already licensed, who want to do an internship, End of Degree Assignment, or Master thesis. (Maximum duration: 12 months)
- 5. Licensed, engineers, or equivalent who want to attend courses, seminars and supervised research work in our PhD programs. (Maximum duration: expected time for its realization)
- 6. People who request the learning of techniques. (Extended maximum duration: 12 months)
- 7. People who, having finished the predoctoral grant, want or need to stay at CFM. (Maximum duration: 12 months)

Work to be performed or technique to learn:

The applicant STATES that KNOWS and AGREES to the following conditions:

- a) Their stay at premises of the CFM has no meaning of workplace in the Superior Council of Scientific Research or in the University of the Basque Country, nor establishes any working relationship with such institutions.
- b) That must sign an individual accident insurance policy (in case of lack of coverage) and must have health insurance, of which the applicant shall be responsible for the management and payment. Compliance with these requirements shall be credited to the Administration of the Center.
- c) In the case of civil servants or employees of companies, an official letter from the administration or company where the applicant provides its services shall be attached, in order to justify this situation.
- d) In the case of recipients of grants or scholarships financed by public or private institutions, both national and foreign, an official document of the grant with the duration period and the financial entity shall be attached.
- e) That is committed to comply with the General rules of occupational risk prevention and always uses personal protective equipment appropriate to each activity. In case of not having the necessary protective equipment, the applicant commits not to carry out the activity and to inform about it to the responsible researcher.
- f) That the information to which the applicant has access or generates in the activity during the stay is property of the CFM and, therefore, confidential, and may not disclose it without the permission of the responsible investigator.
- g) That will make good use of the material and equipment that the CFM put at their disposal, complying the prevailing legislation, being liable for any damage caused by negligence or improper use.

The researcher responsible for the stay STATES that KNOWS and AGREES to the following conditions:

- a) That commits to ensure the applicant performs those tasks for which it has requested the stay, not performing tasks of structural nature.
- b) That is committed to inform the applicant about the existing work risks and to provide adequate means of protection.

In San Sebastián, on, 20..

(1)Applicant signature

CFM's Host's signature

(1): Attach copy of Identity Card

MR DIRECTOR OF THE MATERIALS PHYSICS CENTER